

ORGANIST/PIANIST

Grace Presbyterian Church Winona, MN

PURPOSE

To provide organ and/or piano accompaniment during scheduled worship services and other occasions in support of the music ministry at the church.

SKILLS NEEDED

Primary ability to play the organ.

Secondary ability to play the piano/keyboard.

Ability to sight-read.

Ability to take direction and work as a team member.

Skill of improvisation desired.

ACCOUNTABILITY

1. Ability to receive direction from the pastor and ultimately to be accountable to Session through the Personnel Committee.
2. Expectation of attendance is for Sunday Worship Services, rehearsals with the choir or other musicians occasionally, and three or four special services to include Ash Wednesday, Maundy Thursday, Good Friday, and Christmas Eve.
3. Payroll shall be made on a bi-weekly basis with the pay period running from Sunday through the second subsequent Sunday. Pay shall be distributed on the first Friday following the end of each pay period. Pay per service is \$65.
4. Time off is to be scheduled in advance with the exception of extenuating circumstances. The person in this position will find his/her own replacement if unable to fulfill duties. Notify the Office Administrator as soon as a substitute is confirmed.

RESPONSIBILITIES

1. Works with the pastor and choir. Selects preludes, postludes, and offertory music on a weekly basis and submits selections in writing to the Office Administrator by Thursday of each week. Receives music selections from the pastor for weekly service.
2. Rehearse with church choir when applicable.
3. Accompany the choir and special musicians during scheduled worship services.
4. Support the church's worship environment through the well-prepared execution of music.
5. Support congregational worship through the accurate leadership of hymns and songs.
6. Provide music for Funerals and Weddings in coordination with the Pastor. Compensation for services will be paid as an honorarium by the family.
7. Attend Worship Committee meetings as requested.

EVALUATION

The personnel committee will prepare a formal annual review relying on input from the Pastor, Office Administrator as well as a representative sample of the general church membership. The Personnel Committee will submit formal compensation recommendations to the Session annually.